



DEPARTMENT OF THE ARMY
UNITED STATES ARMY JAPAN AND I CORPS (FORWARD)
UNIT 45005
APO AREA PACIFIC 96343-5005

APAJ-GC-O

22 October 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Directed Stand Down Day for Conducting Department of Defense (DoD) Core Values and Sexual Harassment/Assault Response Program (SHARP) Mandatory Training on 25 October 2012.

1. PURPOSE: To inform all USARJ/ICF units, tenant units and organization on Honshu and Okinawa of this mandatory training requirement.

2. GENERAL: All US military and civilians under SOFA status in Japan will participate in a unit command led "Core Values Training" emphasizing professionalism and core military values, and personal behavior and conduct. Personnel will discuss subjects such as professional conduct, ethics, prevention of sexual assault and harassment, unwavering professionalism, responsible drinking, and their roles as ambassadors of the United States in Japan. Units will also conduct SHARP training. The training will focus on prevention education, risk factor awareness, reporting procedures, appropriate dormitory/barracks behavior, the correlations between sexual assault and alcohol abuse, and victim support. This training must be conducted by a certified Sexual Assault Response Coordinator (SARC).

3. RESPONSIBILITIES:

a. USARJ/ICF will conduct its training on 25 October 2012 in the Community Activity Center (CAC) from 0800 to 1100 and from 1200 to 1500, with a make-up session on Friday, 0900 to 1200.

b. All other units, tenant units and organizations must inform the USARJ/ICF G-3 primary points of contact (POC) not later than (NLT) 24 October 2012 of the time and place that their training will be conducted.

c. All units are responsible for conducting a review of unit and installation wide indoctrination programs for all US Military personnel entering the country of Japan, to include those on TDY (e.g. augmentees who support training exercise and transient aircraft crew members) to ensure that they meet the requirements of this order.

4. COORDINATING INSTRUCTIONS:

a. Units on Honshu that do not have a certified SARC available to conduct their training may attend the afternoon session of USARJ/ICF training from 1200 to 1500 on Thursday or 0900 to 1200 on Friday in the CAC .

b. Units will report by numbers their personnel not available to attend the training NLT 1200 on 26 October 2012 to the primary POCs.

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c. The primary POCs are listed below:

(1) Mr Brandon Hunsaker, Chief, G-3 Training Division DSN: 263-7013,
Brandon.w.hunsaker.civ@mail.mil.

(2) SGM Sebastian Morman Sr. G-3 SGM, DSN: 263-3308,
sebastian.morman.mil@mail.mil.

FOR THE COMMANDER:

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1 SHARP Slides

2 Army Values

3 USFJ Order

4 USARJ Command Philosophy


ANTHONY BEAGIN
COL, GS
DCS, G-3

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